

**Job Title: Farmers Market Sales Associate, part-time  
Elmwood Stock Farm, Georgetown KY USA**

Start Date: February 2022

Saturday 6am-3pm, Sunday 6am-3pm 15-20 hrs./week

The Farmers Market Sales Associate will professionally assist customers with products, inquiries, and questions in order to make sales of vegetables, flowers, herbs, meats, eggs, and other farm products at the weekend farmers market booth. Working with other team members, the sales associate will load at the farm, travel to the market, set up the booth, conduct sales, pack up the booth, return to the farm, and unload. A positive attitude, a willingness to help the public with excellent service, and a desire to stay busy are essential for this position.

**Job Responsibilities**

- Become well-versed in the best practices for post-harvest handling of Elmwood organic meats, eggs, fruits, vegetables, flowers, and pantry items.
- Be trained in Good Agricultural Practices (GAP) and maintain compliance with food safety standards.
- Gain knowledge on Organic Certification and maintain compliance during packing, transport, storage, and distribution.
- Load vehicles with appropriate items in orderly fashion with attention to detail.
- Make certain product quality is always maintained.
- Unload each item by hand and place in designated space to set up an attractive, orderly, and accessible market booth. Follow farm protocol regarding setup, signage, and product display.
- Restock products as needed throughout the market, and if needed upon returning to the farm.
- Make sales, take payments, make change, and record transactions as directed.
- Extend excellent customer service to all customers in all interactions with courtesy and respect.
- Follow protocols of masking, distancing, and sanitation in accordance with COVID-19 guidelines.
- Communicate and report issues to guarantee customer satisfaction, and market management satisfaction.
- Operate market booth in accordance with rules of the farmers markets and the health departments.
- Operate commercial vehicles in compliance with local, state, and federal laws.
- Keep vehicles and market equipment clean and communicate any maintenance issues or repairs needed in a timely way.
- Additional tasks as the needs of the farm change over the season.

**Required Skills/Traits**

- Positive attitude and desire to meet high expectations.
- Good communication skills and ability to excel in a team work environment.
- Exceptional timeliness and attendance.
- Excellent customer service, communication, and problem-solving skills.
- Dependability, trustworthiness, and responsibility.
- Appreciation for quality and recognition of details that determine it.
- Ability to work for periods of time in a highly dynamic and fast-paced system.
- Ability and willingness to be flexible and respond to changing circumstances and expectations.
- Ability to work in indoor and outdoor conditions directly affected by weather, including heat, humidity, rain, and cold.
- Ability to use mental math skills of addition and subtraction.

- Physical Requirements: standing, walking, carrying crates of product, stooping, lifting, loading up to 50 lb., unloading up to 50 lb., working in walk-in freezers, working in walk-in refrigerated coolers, working inside packing barn in summer temperatures, pushing and pulling carts of product, working outdoors.
- Technological skills: the aptitude to learn customized software programs and use smart device applications as necessary.
- Adherence to company employee manual, COVID-19 policies, and terms of employment policy.
- Valid active driver's license with 3 years clean motor vehicle record.

**Compensation and benefits Elmwood Stock Farm provides:**

- Hourly wage.
- Access to extra produce and vegetables; discounted farm-raised meats, eggs, and pantry items.
- Workers compensation insurance.
- Work performance evaluation and review.

Potential to expand to a full-time position. If employed full-time at Elmwood Stock Farm, additional benefits are available including a weekly CSA produce share, health insurance, and paid time off.

This position can also be split into two part-time positions if a qualified applicant is only available one of the two weekend days.